Call To Order
Deirdre Vogel, Board of Health Secretary, called the meeting to order at 8:02 PM at the Board of Health Building, 262 South Finley Avenue, Basking Ridge, NJ, and read the open public meetings statement in accordance with the law.

Roll Call
Present: Jennifer Asay, Carol Bianchi, Joan Harris, Dr. Christopher Hunt, Dr. Elizabeth Korn, Dr. John Salaki
Absent: Dr. Mona Birk
Also Present: Lucy A. Forgione, Health Officer; Attorney Paula J. DeBona, Esq. and Deirdre Vogel, Recording Secretary

Public Comment:
None

Staff Comment:
None

Oath of Office:
Joan Harris and Dr. Salaki were sworn in as members of the Bernards Township Board of Health, by the Board Attorney, Paula J. DeBona.

Election of Officers – Office of the President for 2016
A motion was made by Dr. Korn, nominating Dr. Salaki for the position of President, Jennifer Asay seconded the nomination.
Roll Call: Jennifer Asay – Yes, Carol Bianchi – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki - Yes

Office of Vice President for 2016
A motion was made by Dr. Hunt nominating Jennifer Asay for the office of Vice President, Joan Harris seconded the motion.
Roll Call: Jennifer Asay – Yes, Carol Bianchi – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki - Yes

Reorganization Assignments For 2016:
- Boarding Houses for children, day camps, boarding camps and communicable disease - Dr. John Salaki
- Eating Establishments, food retailers, schools – Jennifer Asay
- Liaison with Sewerage Authority – Carol Bianchi
• Health Program Coordinator, Environmental Protection- Dr. Mona Birk
• Landfill, water, septic system and wells – Dr. Christopher Hunt
• Rabies Control – Joan Harris
• Vital Statistics – Dr. Elizabeth Korn
• Personnel Committee - President of the Board of Health and two (2) Members – Dr. Elizabeth Korn & Dr. Christopher Hunt

Motion was made by Jennifer Asay, seconded by Dr. Hunt to approve reorganization assignments.
Roll Call: Jennifer Asay – Yes, Carol Bianchi – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki - Yes

Schedule of Board Of Health Meetings for 2016:
JANUARY 14, 2016  FEBRUARY 11, 2016  MARCH 17, 2016
(Annual Meeting)

APRIL 14, 2016  MAY 12, 2016  JUNE 16, 2016
SEPTEMBER 15, 2016  OCTOBER 13, 2016  DECEMBER 1, 2016

A motion was made by Jennifer Asay to accept the dates for the Board of Health Meetings for 2016, seconded by Joan Harris.
Roll Call: Jennifer Asay – Yes, Carol Bianchi – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki - Yes

Official Newspapers
President John Salaki, MD, declared that the Bernardsville News be named the official newspaper, with the secondary newspapers being the Courier News, Somerville, and the Daily Record of Morristown.
A motion was made by Jennifer Asay, seconded by Dr. Hunt to accept the declaration of newspapers as presented.
Roll Call: Jennifer Asay – Yes, Carol Bianchi – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki - Yes

Resolution BH 1:16- Authorizing the award of a Professional Services Contract for Legal counsel Paula J. DeBona, Esq.
A motion to adopt Resolution BH#1:16 was made by Joan Harris, seconded by Jennifer Asay.
Roll Call: Jennifer Asay – Yes, Carol Bianchi – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki - Yes

Resolution BH 2:16
Resolution of Appointment by the Board of Health that the following appointments are hereby made:
Lucy A. Forgione, Health Officer/Health Educator/Youth Services Coordinator/ Registrar of Vital Statistics
Deirdre Vogel, Board of Health Secretary/Deputy Registrar of Vital Statistics
Gindy McCarthy, Alternate Deputy Registrar of Vital Statistics
Tricia Cowell, Senior Environmental Health Specialist
Joel Coyne, Registered Environmental Health Specialist
Vanessa Freire, Registered Environmental Health Specialist
Kaitlin Kordusky, Health Educator/Community Program Coordinator
Cheryl Komline, Health Educator/Youth Services Coordinator Assistant/Public Health Nutritionist

A motion to adopt Resolution 2:16 was made by Dr. Korn, and seconded by Joan Harris.
Roll Call: Jennifer Asay – Yes, Carol Bianchi – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki - Yes

**Resolution BH 3:16** – Authorizing the Health Officer to apply for any and all grants that are in the best interest of the Board of Health.

A motion to adopt Resolution 3:16 was made by Dr. Hunt, and seconded by Dr. Salaki.
Roll Call: Jennifer Asay – Yes, Carol Bianchi – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki - Yes

**Resolution BH 4:16** – Authorizing the Health Officer to execute contracts with providers.

A motion to adopt Resolution 4:16 was made by Jennifer Asay, and seconded by Dr. Korn.
Roll Call: Jennifer Asay – Yes, Carol Bianchi – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki - Yes

**Resolution BH 5:16** – Authorizing the award of a Professional Services Contract to the VNA of Somerset Hills.

A motion to adopt Resolution 5:16 was made by Dr. Hunt, and seconded by Jennifer Asay.
Roll Call: Jennifer Asay – Yes, Carol Bianchi – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki - Yes

**Resolution BH 6:16** – Adoption of the Bernards Township Employee Handbook.

A motion to adopt Resolution 6:16 was made by Joan Harris, and seconded by Dr. Hunt.
Roll Call: Jennifer Asay – Yes, Carol Bianchi – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki - Yes
Resolution BH 7:16 - Authorizing the award of a Professional Services Contract to Vesna Nikodijevic, M.D.

A motion to adopt Resolution 7:16 was made by Joan Harris, and seconded by Dr. Hunt. Roll Call: Jennifer Asay – Yes, Carol Bianchi – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki - Yes

There being no further business to discuss, a motion was made by Jennifer Asay and seconded by Dr. Korn to adjourn meeting at 8:20PM. All were in favor.

Respectfully Submitted,

Deirdre Vogel, Board of Health Secretary